



BELL CANYON COMMUNITY SERVICES DISTRICT
30 HACKAMORE LANE
BELL CANYON, CALIFORNIA 91307

MINUTES OF BELL CANYON CSD REGULAR MEETING ON June 24, 2024

In accordance with Government Code Section 54954, Notice is hereby given that the Board of Directors of the Bell Canyon Community Services District held a Regular meeting at 7:00PM on June 24, 2024, to consider those items set forth in the posted agenda, except in accordance with Government Code Section 54954.2(b). Please note that the Board reserved the right to modify the order (listed in the agenda) in which items were heard.

1. Call to Order and Roll Call

M. Robkin called the meeting to order at 7:00 PM. Present were J. Lantz, R. Levy, P. Machuga and M. Robkin (President). E. Wolf was absent.

Also present was Interim General Manager G. McHugh.

2. Pledge of Allegiance

3. Observe a moment of silence in remembrance of the victims of terrorism in Israel, Ukraine and elsewhere.

4. Director Updates

M. Robkin moved that Director Updates be moved to the front of the agenda. Seconded by P. Machuga. Motion passed as follows:

Ayes: J. Lantz, R. Levy, P. Machuga, M. Robkin

Noes:

Abstain:

Absent: E. Wolf

P. Machuga – Directors need more time to respond to meetings and be consulted on the scheduling of special meetings.

J. Lantz – concurred with P. Machuga.

M. Robkin commented on the DA investigation and the lease. See statement attached.



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5. Public comment on Agenda items:

- SUV log

Olga Damascus – when are you getting rid of the SUV. CSD has no enforcement powers.

- Latent powers

Olga Damascus commented that Bell Canyon is bordered by Los Angeles County and believes that the CSD cannot operate outside Ventura County

- Director updates

Olga Damascus commented on the DA investigation

Julie commented on lease issues

6. Open Forum/Comments. In accordance with Government Code Section 54954.3, every agenda for a regular meeting of the Board of Directors shall provide an opportunity for members of the public to directly address the legislative body on any item of interest to the public, before or during the legislative body's consideration of the item, that is within the subject matter jurisdiction of the legislative body, provided that no action shall be taken on any item not appearing on the agenda unless that action is otherwise governed by Government Code Section 54954.2[b].

J. Lantz stated that she and Dennis Zine worked many hours retrieve documents for LAFCo – retrieving and scanning many documents – and that she designed the initial web site.

M. Robkin thanked J. Lantz for her contributions.

7. M. Robkin reviewed the rules of behavior due to hybrid nature of meeting using Zoom along with a live audience.



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7. BUSINESS ITEMS

7A. Credit card log. Receive and file. See agenda packet.

M. Robkin moved to receive and file the Credit card log. Seconded by P. Machuga. Motion passed as follows:

Aye: J. Lantz, R. Levy. P. Machuga, M. Robkin

Noes:

Abstain:

Absent: E. Wolf

7B. SUV log. Receive and file. See agenda packet.

R. Levy moved to receive and file the Credit card log. Seconded by M. Robkin.

J. Lantz noted better penmanship is needed when making out the log. Motion passed as follows:

Aye: J. Lantz, R. Levy. P. Machuga, M. Robkin

Noes:

Abstain:

Absent: E. Wolf

7C. May Financial report. Receive and file. See agenda packet.

P. Machuga moved that when US Bank funds mature they be moved to California Class. This was tabled until the next meeting. G. McHugh to meet with R. Levy over possible investments. Seconded by J. Lantz

R. Levy moved to receive and file financial reports. Motion passed as follows:

Aye: J. Lantz, R. Levy. P. Machuga, M. Robkin

Noes:

Abstain:

Absent: E. Wolf



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7E. Latent Powers. See agenda packet. Discussions and motions as needed.

- Transportation power. Bell Canyon receives no public transportation services from Ventura County even though we pay over \$10 Million per year in property tax. Ventura County provides Access transportation to disabled and seniors - wheelchair capable service on demand (with reservation) at \$2.50 per mile. See printout from Ventura County website in agenda packet. They use state funds for this program but don't offer it to Bell Canyon.
- Library power. Bell Canyon paid over \$170,000 from property tax for library services this year but received nothing for it. See printout of property tax allocation for this fiscal year in agenda packet.

M. Robkin explained the situation on both powers. Wants to include the multi-use parcel and the parcel that includes the gravel lot for transportation. Wants direction from the Board on exploring with LAFCo and on applying for an access service and library powers.

J. Lantz moved that we do the research for these applications. M. Robkin seconded.

J. Lantz moved (amended her motion?) to initially ask LAFCo for transportation power:

- Multi-use parcel – for a bus stop
- Gravel lot – for a parking lot

M. Robkin seconded. The motion passed as follows:

Aye: J. Lantz, R. Levy. P. Machuga, M. Robkin

Noes:

Abstain:

Absent: E. Wolf

Motion made by M. Robkin that he and P. Machuga explore with Ventura Supervisors and LA Council using our tax money to obtain Access Services from LA County (similar to arrangement



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between VCFD and LA City Fire Department). Seconded by J. Lantz.

Discussion – 1) no dice, 2) Ventura County Funds LA (fire dept model) to provide us Access service, or 3) We get the money from Ventura County and contract directly with LA.

Motion passed as follows:

Aye: J. Lantz, R. Levy. P. Machuga, M. Robkin

Noes:

Abstain:

Absent: E. Wolf

Library discussion:

- Bookmobile?
- Events?
- Homework help?
- Senior programs?

J. Lantz moved that we further investigate providing library services in Bell Canyon – virtual and all benefits. Seconded by M. Robkin. Motion passed as follows:

Aye: J. Lantz, R. Levy. P. Machuga, M. Robkin

Noes:

Abstain:

Absent: E. Wolf

7F. Proposed changes to the General Manager job description. See agenda packet. Discussions and motions as needed.

M. Robkin moved that the amended General Manager Job Description be approved. R. Levy seconded. The motion passed as follows:

Aye: J. Lantz, R. Levy. P. Machuga, M. Robkin

Noes:

Abstain:

Absent: E. Wolf



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7G. Status of Rec Coordinator search.
Received 20 resumes of which 9 have some meaningful qualification for the position.

Began closed session at 8:15 PM

7I. Closed Session. PUBLIC EMPLOYEE APPOINTMENT (Gov. Code section 54957(b)(1).)
Title: General Manager

E. Wolf arrived.

Directors gave general direction that the opening for a General Manager be posted on the CDMA Career page.

Directors discussed the candidates for General Manager and decided to interview three of them: Walter Kelly, Julie Schwartz, and Vickie Kadosh.

8. **The next regular meeting is on July 22, 2024, at 7:00 PM.**

9. **Adjournment.**

The meeting adjourned at 8:43 PM.