



BELL CANYON COMMUNITY SERVICES DISTRICT
30 HACKAMORE LANE
BELL CANYON, CALIFORNIA 91307

MINUTES OF BELL CANYON CSD REGULAR MEETING ON October 28, 2024

In accordance with Government Code Section 54954, Notice is hereby given that the Board of Directors of the Bell Canyon Community Services District held a Regular meeting at 7:00PM on Monday, October 28, 2024, to consider those items set forth in the posted agenda, except in accordance with Government Code Section 54954.2(b). Please note that the Board reserved the right to modify the order (listed in the agenda) in which items were heard.

- 1. Call to Order and Roll Call:** The meeting was called to order at 7:00 PM. Directors present were Richard Levy, Peter Machuga (Vice President), and Michael Robkin (President) with Kudy Lantz arriving at 7:05 PM. Eric Wolf was absent. Walter Kelly, General Manager was present.
- 2. Pledge of Allegiance**
- 3. A moment of silence was observed in memory of the victims of terror in Israel, Ukraine and elsewhere in the world.**
- 4. M. Robkin reviewed the rules of behavior due to hybrid nature of meeting using Zoom along with a live audience.**
- 5. Public comment on Agenda items:**
 - Public Comments on Letter from Ventura County Resource Management Agency
Dr. Olga Damascus commented that she believes the maintenance yard was designated as open space and cannot have anything on the land and would like the BCA to purchase the land from the CSD. Micki Davidovicz stated that fire trucks may not be parked on the land.
 - Legal expense categories for 2023-24
Micki Davidovicz commented on outstanding PRA's for legal bills and would like to see redacted legal bills.



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- Resident Communications with CSD employees
Dr. Damascus commented that there is no reason to discuss this because the former General Manager is no longer works for the CSD. Micki Davidovicz commented that emails in question were sent to personal email addresses and not district email addresses.
- CSD Website
Dr. Damascus requested that everything be removed from the CSD website concerning TRO and believes the website is not currently compliant and that only minutes should be on the website.
Olga Damascus stated she was waiting for someone to identify the legal authority that the CSD can get a lease on legally leased space. Mathew Perelman also commented on the lease.
- Rent and contract for 2A and 2B Dr. Damascus stated this issue cannot be discussed because the contracts were not included in the agenda packet. The contract is on the CSD website. Dr. Damascus also stated that no board member should be in the CSD office when the GM is not present.

6. Credit Card Logs

P. Machuga moved that the Credit Card Logs be received and filed. M. Robkin seconded. The motion passed as follows:
Ayes: J. Lantz, R. Levy, P. Machuga, M. Robkin
Noes:
Abstain:
Absent: E. Wolf

7. Cast Ballot for LAFCO Special District Member

J. Lantz moved to nominate Steve Huber. P. Machuga seconded. The motion failed as follows:
Ayes: J. Lantz, P. Machuga
Noes: R. Levy, M. Robkin
Absent: E. Wolf



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8. Cast Ballot for LAFCO Special District Member

M. Robkin moved to nominate Chris Stevens. P. Machuga seconded.

The motion passed as follows:

Ayes: R. Levy, P. Machuga, M. Robkin

Noes: J. Lantz

Absent: E. Wolf

9. Notice from Ventura County Resources Management Agency

M. Robkin moved to meet with the VC RMA, Victor Coronel to discuss the notice and ask for an extension. J. Lantz seconded. The motion passed as follows:

Aye: J. Lantz, R. Levy, P. Machuga, M. Robkin

Noes:

Abstain:

Absent: E. Wolf

10. Policy to limit legal expenses and GM as gatekeeper to legal.

P. Machuga moved that GM be gatekeeper to legal expenses. J. Lantz seconded. The motion failed as follows:

Ayes: J. Lantz, P. Machuga

Noes: R. Levy, M. Robkin

Abstain:

Absent: E. Wolf

11. Formal Policy regarding use of legal counsel to be drafted by GM and Counsel

M. Robkin moved to have the formal written policy drafted. R. Levy seconded. The motion passed as follows:

Ayes: R. Levy, P. Machuga, M. Robkin

Noes: J. Lantz

Abstain:

Absent: E. Wolf



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12. Website Compliance

J. Lantz motioned that any material changes to the CSD website must be approved by a vote of the CSD Board. P. Machuga seconded. The motion failed as follows:

Ayes: J. Lantz P. Machuga

Noes: R. Levy, M. Robkin

Abstain:

Absent: E. Wolf

Open Session break at 7:57 PM and reconvened at 8:05 PM.

13. Investment Policy Proposal

R. Levy motioned that GM make investment decisions based upon Investment Policy Resolution. M. Robkin seconded. The motion passed as follows:

Ayes: J. Lantz P. Machuga, R. Levy, M. Robkin

Noes:

Abstain:

Absent: E. Wolf

14. Closed Session

CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Gov. Code Section 54956.9(d)(1))

Name of Case: *Bell Canyon Community Services District v. Bell Canyon Community Center, Inc.*
(VCSC No. 024CUBC025001)

Nothing to report.

15. Next meeting

The next regular meeting will be on Monday, November 25, 2024 at 7:00 PM

16. Adjournment

The meeting was adjourned at 8:23 PM.