



BELL CANYON COMMUNITY SERVICES DISTRICT
30 HACKAMORE LANE
BELL CANYON, CALIFORNIA 91307

SPECIAL MEETING

OF THE BOARD OF DIRECTORS

DATE/TIME: June 5, 2023 at 6:00 p.m.

LOCATION: Bell Canyon Community Center

AGENDA

In accordance with Government Code Section 54954, notice is hereby given that the Board of Directors of the Bell Canyon Community Services District will hold a special meeting at 6:00 PM on Monday, June 5, at 30 Hackamore Lane, Bell Canyon, California in the Community Center to consider those items set forth in the following agenda, except in accordance with Government Code Section 54954.2[b]. The Board reserves the right to modify the order in which items are heard.

The District welcomes any member of the public to attend the meeting. Any non-resident who wishes to attend in-person can, upon their arrival at the front gate, inform gate personnel of their attendance at the District's meeting. No pre-registration is required.

Agenda Materials

The complete agenda for this meeting is available at <https://bellcanyoncsd.ca.gov> and at the District Office, 30 HACKAMORE LANE, SUITE #2B, BELL CANYON, CA 91307. Any materials submitted to the legislative body after distribution of this agenda will be available for public inspection at the District Office. Requests for agenda materials or meeting participation assistance can also be made by email to gregory.mchugh@bellcanyoncsd.ca.gov.

Americans with Disabilities Act (ADA) Accommodations

In compliance with the ADA, any person with a disability who requires accommodation in order to participate in a meeting should contact the District Office at gregory.mchugh@bellcanyoncsd.ca.gov to request accommodation. The District will use its best efforts to provide reasonable accommodations related to the meeting.



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6:00 PM 1. Call to Order and Roll Call

2. Pledge of Allegiance

3. Closed Session

Conference with Legal Counsel-Anticipated Litigation
Gov. Code 54956.9(d)(4): (2 matters))

7:00 PM 4. Report out from closed session

5. Public Comments on Agenda Items. In accordance with Government Code Section 54954.3, every agenda for a special meeting of the Board of Directors shall provide an opportunity for members of the public to directly address the legislative body on any item listed on this agenda, provided that no action shall be taken on any item not appearing on the agenda unless that action is otherwise governed by Government Code Section 54954.2[b].

- Discussion of Brown Act Section 54957.95 and Penal Code Section 403
- Discussion of trash rules and possible need for amending the ordinance
- Discussion of security and burglar alarm infrastructure on light poles
- Website update/new District email IDs
 - Converting to new email IDs/affidavit of conversion
- Financial report
 - June actuals
 - Amended 22-23 budget proposal including capital budget
 - Amended 23-24 preliminary budget proposal
 - SDRMA increase in liability insurance
- Credit card log
- Recreation Committee applicants
- Review and approval of prior meeting minutes from 3/27

6. BUSINESS ITEMS

6A. Discussion of Brown Act 54957.95 and Penal Code Section 403

See agenda packet.



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6B. Discussion of trash rules and need for amending the ordinance.

Currently the ordinance states that trash bins may be placed at the curb at 5 PM or later the evening prior to collection day and that they must be taken in by 7 PM on collection day. Some community members believe that allowing placement of bins after 12 Noon the day prior to collection day and requiring bins to be taken away from the curb by 9 PM on collection day is a more reasonable rule.

6C. Discussion of security and burglar alarm infrastructure on light poles

Contact Edison about mounting security and burglar alarm infrastructure on light poles.

6D. Website update: new District email IDs

Now that we have the government domain bellcanyoncsd.ca.gov we have established new email IDs for Directors, employees and contractors:

Judy Lantz	judy.lantz@bellcanyoncsd.ca.gov
Richard Levy	richard.levy@bellcanyoncsd.gov
Peter Machuga	peter.machuga@bellcanyoncsd.gov
Michael Robkin	michael.robkin@bellcanyoncsd.gov
Eric Wolf	eric.wolf@bellcanyon.ca.gov
Gregory McHugh	gregory.mchugh@bellcanyon.ca.gov
Samantha Becker	samantha.becker@bellcanyon.ca.gov
Barbara Holowaty	accounting@bellcanyon.ca.gov
Information	info@bellcanyon.ca.gov

All directors and employees will convert all District email messages from their personal email accounts to their new District email and submit an affidavit that they have done so. See agenda packet for a copy of the affidavit.

6E. Financial Report.

June actuals. See agenda packet.
Recommended amended FY 22-23 budget. New recommended capital budget. Motions to approve. See agenda packet.
Updated recommendation for FY 23-24 preliminary budget. See



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agenda packet. SDRMA insurance rate increase from \$5500 to \$7500. Motion to approve increase in liability insurance from \$2M to \$5M.

6F. Credit card log

See agenda packet.

6G. Recreation Advisory Committee Applicants

Lisa Riccomini, Julie De St Jean, David Matian

Recommending both applicants be approved. See agenda packet.

6H. Prior Meeting Minutes.

Review and approve minutes of the March 27, 2023, regular meetings. See agenda packet.

7. The next meeting

The next regular meeting on Monday, June 26, is cancelled.

The Regular meeting on Monday, July 24, is cancelled.

A Special meeting is scheduled for Monday, July 31.

8. Adjournment



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Michael Robkin	michael.robkin@bellcanyoncsd.gov
Eric Wolf	eric.wolf@bellcanyon.ca.gov
Gregory McHugh	gregory.mchugh@bellcanyon.ca.gov
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