



BELL CANYON COMMUNITY SERVICES DISTRICT  
30 HACKAMORE LANE  
BELL CANYON, CALIFORNIA 91307

**MINUTES OF BELL CANYON CSD REGULAR MEETING ON February 26, 2024**

In accordance with Government Code Section 54954, Notice is hereby given that the Board of Directors of the Bell Canyon Community Services District held a Regular meeting at 7:00PM on February 26, 2024, to consider those items set forth in the posted agenda, except in accordance with Government Code Section 54954.2(b). Please note that the Board reserved the right to modify the order (listed in the agenda) in which items were heard.

**1. Call to Order and Roll Call:** The meeting was called to order at 7:08 PM. Directors present were Judy Lantz, Richard Levy, Peter Machuga (Vice President), and Michael Robkin (President) absent was Eric Wolf. Also present was Gregory McHugh, Interim General Manager, and Samantha Becker, Recreation Events Coordinator. Pam Lee, BCCSD Counsel, was present via phone.

**2. Pledge of Allegiance**

**3. A moment of silence was observed in memory of the victims of terror in Israel, Ukraine and elsewhere in the world.**

**4. M. Robkin reviewed the rules of behavior due to hybrid nature of meeting using Zoom along with a live audience.**

**5. Public comment on Agenda items:**

- January 2024 Financial Report  
See comments from Olga Damascus attached.
- 11/27/23, 12/12/23, 1/22/24 minutes  
See comments from Olga Damascus attached.
- First reading of Harassment Ordinance  
See comments from Olga Damascus attached.
- AT&T proposal discussion  
Bob Clarke thanked the District for taking the lead on this. (AT&T attempting to shed its responsibility as Carrier of Last Resort so they can drop landline service.  
Olga Damascus stated that the District has no authority to speak on this subject and it is the responsibility of the Home Owners' Association.



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- Need for new ordinances discussion  
See comments from Olga Damascus attached.
- CHP update  
Mathew Perelman stated he is happy CHP is here. Asked if there was a police report on the break-in.  
Norton Alderson – have not seen the CHP in a long time.
- Cleanup Day  
Mathew Perelman – Awesome! Uses it to protect land and his home.  
Was DVR taken to e-waste?  
Nick – had a refrigerator – Office did not want to take it – had to take it to Goodwill. Was not supported at the wood shredder.  
Lyn Knutsen – had a treadmill – was told that Salvation Army would not take it. Then found out they would have.
- MA - why is a nonresident allowed to participate in these meetings.  
Anything being done for the children she is against.

**6. Open Forum**

Mathew Perelman – Judy Lantz tried to speak at the last meeting – Eric was allowed to shut her down – Mathew was kicked out of the meeting - bad for the community

**7. Consent Items**

- Credit card log missing one entry – gas for the SUV
- P. Machuga moved that the Credit Card log be approved. M. Robkin seconded. Motion passed as follows:  
Aye: J. Lantz, R. Levy, P. Machuga. M. Robkin  
No:  
Abstain:  
Absent: E. Wolf
- January Financials  
Legal invoices need to be broken down. Send a copy of legal invoices to directors.  
P. Machuga – we have spent way too much on legal fees. Need to not spend any more on legal fees.  
Move January financials to next month  
Pam – most invoices in legal fees due to TRO. Work on the break-in was limited to \$2,000.  
Peter – need board authority to overspend budget. Call a special meeting if necessary to exceed the budget.



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Judy - \$444 in bank charges are normal fees.

Bring financials to next meeting.

- Minutes

11/27/23 – 11/28/23

Judy questioned the accuracy of the diagram of the break-in. We should have a copy of the locksmith's invoice.

M. Robkin moved that the minutes be approved. R. Levy seconded.

The motion passed as follows:

Aye: J. Lantz, R. Levy, P. Machuga, M. Robkin

No:

Abstain:

Absent: E. Wolf

12/12/24

J. Lantz moved to approve. P. Machuga seconded.

Aye: J. Lantz, R. Levy, P. Machuga, M. Robkin

No:

Abstain:

Absent: E. Wolf

1/22/24

R. Levy moved to approve. P. Machuga seconded.

Want a breakdown of D. Zine's earnings between General Manager and consultant.

Judy will continue to send meeting notices but will give Greg a copy of her Constant contact mail list.

The motion passed as follows:

Aye: J. Lantz, R. Levy, P. Machuga, M. Robkin

No:

Abstain:

Absent: E. Wolf

**8. Harassment Ordinance First reading**

M. Robkin moved to waive further reading and adopt by title for the first reading. R. Levy seconded the motion.

Aye: J. Lantz, R. Levy, P. Machuga, M. Robkin

No:

Abstain:

Absent: E. Wolf



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Applies to all employees, directors, volunteers and vendors while conducting District business. Vendors and consultants fall under the umbrella of the ordinance.

Peter – a perfect example of why this district should not exist

**9. Recreation Update**

Halloween update – Samantha Becker

- 1300 people attended
- DJ a big hit – also had other entertainers
- Use outside security firm - worked well
- Had virtual reality laser tag and virtual reality haunted house – both big hits

Peter – anything we should buy rather than rent?

Judy – opposed to CSD doing recreational events. Should be funded by and done by the HOA. I have always held this opinion.

Peter – If we have the ability and the funds we should do it.

Eggstravaganza plan and budget– Samantha Becker

- Schedule for Sunday March 24
- Bunny, Fairy, Photographer
- Frame project to house photo
- Petting zoo
- Porta-potties
- Light refreshments

Need from HOA:



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Use of park  
Cleanup  
Power  
Tables, chairs  
Tash removal

Have draft Venue Rental Agreement

Lynn Knutson: Park not in condition for an event. Divots, wire in the water. Lynn spoke with Ventura County and they are sending out an inspector. The parking lot also has major divots. The Board should visit the park.

**10. ATT proposal to CPUC to remove support for landlines.**

AT&T seeking permission from the CPUC to no longer be the Carrier of Last Resort. This means they would no longer have to provide land line service.

M. Robkin, G. McHugh, D. Zine and a resident met with Supervisor Janice Parvin on this issue. Land Lines are critical to public safety. Other Districts are also concerned. The County is already working on this.

M. Robkin moved that staff be directed to draft a letter to the CPUC and P. Lee to provide support not to exceed 2.5 hours. R. Levy seconded the motion. The motion passed as follows:

Aye: J. Lantz, R. Levy, P. Machuga, M. Robkin

No:

Abstain:

Absent: E. Wolf

R. Levy left the meeting at 9:00 PM

**11. Discussion of new ordinances**

Directors discussed various aspects of new ordinances concerning posting of signs or political signs on CSD property, parking on CSD property, parking overnight on CSD property. Could be done via policy.



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There was general agreement to table the discussion to a future meeting.

## 12. LAFCo Update

Recently M. Robkin, P. Lee and G. McHugh recently met with LAFCo. Kai Luoma indicated that LAFCo would begin gathering data later this year for the next MSR. The MSR itself will be in 2025 but a specific schedule has not yet been established. We indicated we wanted to avoid working through the year-end holidays.

## 13. General Manager Search

The announcement has been posted on the District website on the CSDA website.

G. McHugh indicated that there are no applicants. He has spoken to various parties in government positions and they are not interested because the position is part-time and there are no benefits.

The following agenda items were tabled to a future meeting.

- CHP Update
- Other Committee reports
- Cleanup Day Scheduled
- General Manager reports; Director reports

## 14. Executive Session

- CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Gov. Code § 54956.9(d)(4)) - 1 matter
  - No reportable action taken
- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Gov. Code § 54956.9(d)(1) – *Bell Canyon Community Services District v. Olga Damascus*, LASC Case No. 23CHRO01288
  - No reportable action taken.

## 15. Next meeting

The next regular meeting will be on Monday, March 25, at 7:00 PM



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**16. Adjournment**

The meeting was adjourned at 10:15 PM.