**BELL CANYON COMMUNITY SERVICES DISTRICT**

30 Hackamore Lane

Bell Canyon, California 91307

SPECIAL ZOOM MEETING

BOARD OF DIRECTORS MEETING

***MINUTES***

June 2, 2020

In accordance with Government Code Section 54954, Notice is hereby given that the Board of Directors of the Bell Canyon Community Services District held a Board meeting at 7:00 PM on June 2, 2020, on ZOOM to consider those items set forth in the following agenda, except in accordance with Government Code Section 54954.2 (b). Please note that the Board reserves the right to modify the order in which items are heard.

***1 and 2. CALLED TO ORDER and Roll Call.***

Called to order at 7:03 pm by President Richard Levy.

MEMBERS PRESENT. President Richard Levy, Vice President Bill Speer and Directors Dennis Roy and Judy Lantz.

***3. PUBLIC FORUM.***

In accordance with Government Code Section 54954.3, every agenda item for a regular meeting of the Board of Directors shall provide an opportunity for members of the public to directly address the legislative body on any item of interest to the public, before or during the legislative body’s consideration of the item, that is within the subject matter of legislative body, provided that no action shall be taken on any item not appearing on the agenda unless that action is otherwise governed by Government Code Section 54954.2(B).

 There was no public comment.

***3. Approval of Minutes.***

Feb 24, 2020 minutes. Motion by Judy Lantz and seconded by Dennis Roy. Lantz, Roy and Levy all voted Yes, while Speer abstained.

***4. Waste Management monthly costs of $37,208.60 for services at 715 residences.***

President Richard Levy requested an audit on the number of homes in Bell Canyon receiving trash service.

***5. Bell Canyon Association reports on CSD sponsored events. Jenni and Bri. Money has been paid to vendors and no refunds are permitted. Not a good practice to follow.***

No representation by the HOA.

Motion by Dennis Roy and seconded by Richard Levy that any future contracts shall contain a provision that if the event is cancelled or delayed that the deposit or any other funds be returned to the CSD and not held by the company or vendor. All voted to approve the motion.

***6. Status of the Bell Canyon Park and Trails lease agreement.***

The matter remains under consideration and review by attorneys. Liability and insurance coverage questions also remain. Who will be liable in the event of an injury?

***7. Financial Reports***

January, February and March reports.

Motion by Dennis Roy and Seconded by Bill Speer to approve all three reports. The motion passed without opposition.

***8. HOA is billing the CSD for time expended when the CSD bookkeeper inquires about a bill. $70.00 for 2 hours?***

The matter has been handled.

***9. ADA Website and compliance with state regulation.***

Judy Lantz has contacted Streamline Web to handle this matter. The cost will be $100.00 a month. Motion by Judy Lantz and seconded by Dennis Roy to contract with Streamline Web to manage the CSD Website. The motion passed with Bill Speer in opposition. The CSD Web Site must have a link to the Bell Canyon HOA Website.

***10. Bell Canyon Spring Cleanup schedule.***

The event is scheduled for October 2020.

***11. Facemasks $2,000 cost for 500 KN95.***

Sold all but 5. The funds were banked.

***12. Elections for the CSD Board of Directors.***

Ventura County will handle the CSD Elections in November. Richard Levy, Eric Wolf and Dennis Roy are all up for election in November 2020.

***13. Proposed budget for 2020-2021.***

The budget was reviewed and discussed. $300,000 is dedicated for the park project.

The budget was approved with a motion by Dennis Roy and seconded by Bill Speer. All voted to approve.

***14. CSD General Manager becomes an employee of the CSD as mandated by Calif State Law.***

Richard Levy is handling the paperwork on this matter.

***15. Spectrum blanket community service for TV and Internet.***

This matter is for the HOA to handle. Not a CSD matter.

***16. Liability and Full Coverage insurance for 4 acre park and two hiking trails.***

This matter was skipped.

***17. Property/Liability Package Insurance.*  SDRMA. Special District Risk Mgt Authority. $8,459.44.**

There is a copy for the members of the Board.

***18. Access to Restroom for CSD Personnal. The rooms are now locked.***

This matter will be handled by President Richard Levy.

***19. Letters to Congressman Sherman and Senators Feinstein and Harris.***

Project CSD. Letters were prepared.

***20. 700 Forms Done?***

All are now done.

***21. Schedule next meeting.***

July 27, 2020. ZOOM Meeting.

***Bill Speer called to adjourn the meeting at 7:53 pm. All voted in favor. Meeting adjourned.***

Minutes were completed by Dennis P. Zine.

Bell Canyon Community Services District.

General Manager, Secretary, Treasurer.