



BELL CANYON COMMUNITY SERVICES DISTRICT  
30 HACKAMORE LANE  
BELL CANYON, CALIFORNIA 91307

**REGULAR MEETING**

OF THE BOARD OF DIRECTORS

DATE/TIME : March 27, 2023 at 7:00 p.m.

LOCATION: Bell Canyon Community Center

AGENDA

In accordance with Government Code Section 54954, Notice is hereby given that the Board of Directors of the Bell Canyon Community Services District will hold a regular meeting at 7:00 PM on Monday, March 27, at 30 Hackamore Lane, Bell Canyon, California in the Community Center to consider those items set forth in the following agenda, except in accordance with Government Code Section 54954.2[b]. The Board reserves the right to modify the order in which items are heard.

The District welcomes any member of the public to attend the meeting. Any non-resident who wishes to attend in-person can, upon their arrival at the front gate, inform gate personnel of their attendance at the District's meeting. No pre-registration is required.

Agenda Materials

The complete agenda for this meeting is available at <https://bellcanyoncsd.specialdistrict.org> and at the District Office, 30 HACKAMORE LANE, SUITE #2B, BELL CANYON SUITE CA 91307. Any materials submitted to the legislative body after distribution of this agenda will be available for public inspection at the District Office. Requests for agenda materials or meeting participation assistance can also be made by email to [gfmchugh.bccsd@gmail.com](mailto:gfmchugh.bccsd@gmail.com).

Americans with Disabilities Act (ADA) Accommodations

In compliance with the ADA, any person with a disability who requires accommodation in order to participate in a meeting should contact the District Office at [gfmchugh.bccsd@gmail.com](mailto:gfmchugh.bccsd@gmail.com) to request accommodation. The District will use its best efforts to provide reasonable accommodations related to the meeting.

1. Call to Order and Roll Call
2. Closed Session`



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- 2A. Conference with Legal Counsel-Anticipated Litigation  
(Gov. Code 54956.9(d)(4): (1 matter))
3. Report out from closed session
4. Open Forum/Comments. In accordance with Government Code Section 54954.3, every agenda for a regular meeting of the Board of Directors shall provide an opportunity for members of the public to directly address the legislative body on any item of interest to the public, before or during the legislative body's consideration of the item, that is within the subject matter jurisdiction of the legislative body, provided that no action shall be taken on any item not appearing on the agenda unless that action is otherwise governed by Government Code Section 54954.2[b].
5. Public comment on Agenda items:
  - Report out from closed session
  - Review prior meeting minutes for approval.
  - Auditor Status.
  - Credit Card Log review.
  - Mileage Log review.
  - Historical Document Committee update.
  - MSR Committee Update
  - Update on establishing the Recreation Advisory Committee.
  - Financial report.
  - Website Update.
  - Project Backlog.
  - Financial update.
6. BUSINESS ITEMS
  - 6A. Review prior meeting minutes for approval. See agenda packet.
  - 6B. Auditor Status. Engagement Letter signed with Eadie and Payne.  
Fee will be \$17,500.00 First meeting scheduled for 3/28.
  - 6C. Credit Card Log review. Most items for Events. See agenda packet.
  - 6D. Mileage Log review. See agenda packet.
  - 6E. Committee Updates



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- 6E1. Historical Document Committee update. No progress made. Before starting we need to develop a process to insure integrity of documents per the preservation of evidence letter received from Adam Feldman, Attorney, on behalf of Mike Klein.
- 6E2. MSR Committee Update. LAFCo SOI Hearing of 3-15-23 resulted in no changes to powers or geographic area. LAFCo stated that there were no missing funds nor is there a conflict of interest.
- 6F. Update on establishing the Recreation Advisory Committee. Announcement of search for 2-3 residents to be appointed by the board to serve on this Advisory Committee posted on website along with the process to be followed to apply. Open position for a Recreation Events Coordinator also posted on website along with the process to apply.
- 6G. Website Update. New logo now on website.
- 6H. Project backlog. Summary list of known major items.
  - 6H1. Planning and budgeting process and procedures
  - 6H2. Purchasing process and procedures on Amazon
  - 6H3. Document control process and procedures
  - 6H4. Graffiti reporting and abatement process and procedures
  - 6H5. Security process and procedures
  - 6H6. Latent powers prioritization and application process
- 7. Financial update.
  - 7A. February Financial status only. Not a full quarterly Treasurer report. See agenda packet.
  - 7B. Motion to allow Dennis Zine to continue to be the sole check signer until the new account with Wells Fargo Bank is established.
- 8. Next Regular meeting Monday, 4/24/23 is cancelled.
- 9. Adjournment