



BELL CANYON COMMUNITY SERVICES DISTRICT
30 HACKAMORE LANE
BELL CANYON, CALIFORNIA 91307

MINUTES OF BELL CANYON CSD BOARD MEETING OF SEPT. 18, 2023

In accordance with Government Code Section 54954, Notice is hereby given that the Board of Directors of the Bell Canyon Community Services District held a special meeting at 7:00 PM on Monday, September 18, 2023 to consider those items set forth in the posted agenda, except in accordance with Government Code Section 54954.2(b). Please note that the Board reserved the right to modify the order (listed in the agenda) in which items were heard.

1. **Call to Order:** The meeting commenced at 7:00 PM with all Directors, except for Director Wolf, present.
2. **Pledge of Allegiance:** Board and audience participated in the pledge of allegiance.
3. **Public Comments:** In accordance with Government Code Section 54954.3, public comments were opened. No comments were made.

Director Wolf arrived at 7:10 p.m.

4. **Business Items**

a. **Consent Items:**

Motion: P Machuga moved, seconded by M Robkin, to approve the consent calendar (credit card logs, SUV log, 8/28 minutes), except for the June 5 and June 19 minutes. The motion carried 5-0 as follows:

Ayes: Lantz, Levy, Machuga, Robkin, Wolf

Noes:

Absent:

Abstain:

Pulled from Consent:

June 5, 2023 Special Meeting Minutes: J Lantz requested to include her memo that was presented at the June 5, 2023 meeting into the minutes, as they were omitted.

Motion: P Machuga moved, seconded by M Robkin, to approve the June 5, 2023 special meeting minutes, with the inclusion of J Lantz's memo. The motion carried 3-2 as follows:

Ayes: Lantz, Machuga, Robkin

Noes: Levy, Wolf

Absent:

Abstain:

June 19, 2023 Special Meeting Minutes: J Lantz requested to remove the entirety of the note at the end of the meeting minutes relating to a disturbance during the meeting. Discussion ensued. Director Wolf suggested editing the note to remove the last two sentences of the paragraph, (omitting “The audience member... members still present.”).

Motion: E Wolf moved, seconded by M Robkin, to approve the June 19, 2023 special meeting minutes, as amended. The motion carried 4-1 as follows:

Ayes: Levy, Machuga, Robkin, Wolf

Noes: Lantz

Absent:

Abstain:

- b. **CHP Status Update:** The Board discussed the full execution of the contract and the planned start date. The Board also discussed the need to post additional signage within the community regarding the proposed enforcement prior to the CHP’s start date.
- c. **Code of Conduct/Event Behavior:** The Board discussed the proposed Code of Conduct policy, with amendments to Section 2 to delete the term “collaborative” from the first sentence of the first paragraph. The Board also discussed upcoming events and the hiring of unarmed security guards for the event. The Board also discussed briefly that the event would not be open to the general public, unless they were invited by residents or employees. President Robkin explained that the District is not required to provide general public access to District events when the event takes place on private property, is limited in size, resources, or capacity, and district funds are used to fund the events. Attendance at recreational events are not the same as access to a public park.

Motion: E Wolf moved, seconded by P Machuga, to approve the Code of Conduct/Event policy, as amended. The motion carried 5-0 as follows:

Ayes: Lantz, Levy, Machuga, Robkin, Wolf

Noes:

Absent:

Abstain:

- d. **Community Survey:** The Board discussed the community survey proposed by P Machuga regarding informing the community about the services the CSD provides, the services that those being surveyed would want the CSD provide, and requesting additional ideas about services and how to improve them. Some Directors mentioned that the services are limited by what LAFCo authorizes and what State law allows, so ideas from the public, who don’t know what the law allows, would not be fruitful. Additional discussion about the purpose, outcome, collection of contact information, and potential confusion of the survey ensued.

Motion: P Machuga moved, seconded by R Levy, to authorize a community survey. The motion failed 2-2-1 as follows:

Ayes: Machuga, Robkin

Noes: Lantz, Wolf

Absent:

Abstain: Levy

- e. **Historical Documents Committee Update:** The Board received a brief update in that much additional work needs to be done. No further action was necessary.
 - f. **Movie Night Budget:** The Board discussed the movie night budget approval, after a presentation from S Becker. The Board noted that there would be an additional \$2,200 cost for the event. Since the recreational event budget had not been exceeded yet, there was no need to do a budget amendment at this time. No further action was necessary.
 - g. **Halloween Update:** The Board received an update on the budget and changes for the event from last year, there being no haunted house this year, but there will be laser tag. No further action was necessary.
 - h. **Financial Report:** The Board continued this discussion to the next meeting.
5. **Next Meeting:** Monday Oct. 23, 2023
6. **Adjournment.** At 7:53 p.m., the meeting was adjourned.