



BELL CANYON COMMUNITY SERVICES DISTRICT  
30 HACKAMORE LANE  
BELL CANYON, CALIFORNIA 91307

**MINUTES OF BELL CANYON CSD SPECIAL MEETING ON September 30, 2024:**

In accordance with Government Code Section 54954, Notice is hereby given that the Board of Directors of the Bell Canyon Community Services District held a Special meeting at 7:00 PM on September 30, 2024, to consider those items set forth in the posted agenda, except in accordance with Government Code Section 54954.2(b). Please note that the Board reserved the right to modify the order (listed in the agenda) in which items were heard.

**1. Call to Order and Roll Call:** The meeting commenced at 7:03 PM. Directors present were Judy Lantz, Richard Levy, Michael Robkin (President), Eric Wolf arrived at 7:22 PM, with Peter Machuga initially attending on Zoom and arrived at 7:33 PM. Also present are Walter Kelly, General Manager, and Pam Lee, District Counsel.

**2. The Pledge of Allegiance**

**3. A moment of silence was observed for the victims of Hurricane Helene.**

**4. M. Robkin reviewed the rules of behavior due to hybrid nature of meeting using Zoom along with a live audience.**

**5. Public Comments on Agenda Items.**

In accordance with Government Code Section 54954.3, every agenda for a special meeting of the Board of Directors shall provide an opportunity for members of the public to directly address the legislative body on any item listed on this agenda, provided that no action shall be taken on any item not appearing on the agenda unless that action is otherwise governed by Government Code Section 54954.2[b]. Public forum will be conducted with each agenda item.

Meeting Minutes:

Y. Kviatkovsky stated that the minutes do not reflect communications from the President to the community and he believes that the aforementioned emails should have been approved by the Board.



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M. Klein commented on the amount spent by the CSD on legal expenses and would like the CSD to end litigation with the BCA. Additionally, he doesn't believe the BCA should have to pay for all events and activities and would like the CSD to contribute.

C. Schubeck thanked the CSD for encouragement to the VFD.

## **6. August 2024 Financial Report**

M. Robkin moved to approve receive and file the August financial report. E. Wolf seconded. The motion passed as follows:

Ayes: R. Levy, M. Robkin, E. Wolf

Noes:

Abstain: J. Lantz, P. Machuga

Absent:

## **7. FY 2024-25 Budget Modification**

E. Wolf moved to modify the FY24-25 budget and increase the budget for any recreational activities or events within the legal authority to the CSD to \$50,000. R. Levy seconded. J. Lantz would like to see line items of proposed recreational activities and events. The motion passed as follows:

Ayes: R. Levy, M. Robkin, E. Wolf

Noes: J. Lantz, P. Machuga

Abstain:

Absent:

## **8. Resolution 24-04 to increase budget for General Manager hours**

M. Robkin moved to accept Resolution 24-04. E. Wolf seconded. J. Lantz questioned the urgency of amending the budget and approving the resolution at this time. The motion passed as follows:

Ayes: R. Levy, M. Robkin, E. Wolf

Noes: J. Lantz, P. Machuga

Abstain:

Absent:



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**9. General Manager as gatekeeper to legal expenses**

P. Machuga moved to make General Manager the gatekeeper to legal counsel in order to contain legal expenses. J. Lantz seconded. The motion failed as follows:

Ayes: J. Lantz, P. Machuga

Noes: M. Robkin

Abstain: R. Levy, E. Wolf

Absent:

**10. California Highway Patrol Contract**

M. Robkin moved to receive and file the California Highway Patrol contract. E. Wolf seconded. The motion passed as follows:

Ayes: J. Lantz, P. Machuga, R. Levy, M. Robkin, E. Wolf

Noes:

Abstain:

Absent:

**11. Security Camera in the CSD Office**

E. Wolf moved to physically removed the security camera in the CSD office. P. Machuga seconded. The motion passed as follows:

Ayes: J. Lantz, P. Machuga, R. Levy, M. Robkin, E. Wolf

Noes:

Abstain:

Absent:

**12. Prop 68 Park Capital Improvements**

M. Robkin moved to assign Prop 68 funds to the County of Ventura, earmarking the funds for the Oak Park Park, next to the Oak Park Highschool. E. Wolf seconded. The motion passed as follows:

Ayes: J. Lantz, P. Machuga, R. Levy, M. Robkin, E. Wolf

Noes:

Abstain:

Absent:



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**13. Closed Session**

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Govt. § 54956.9(d)(1))

Name of Case: Bell Canyon Community Services District v. Bell Canyon Community Center, Inc. (VCSC No. 024CUBC025001)

*Direction has been given by a vote of 5 Yes to 0 No to dismiss lawsuit without prejudice.*

**14. Next Meeting**

The next regular meeting is Monday, October 28, 2024, at 7:00 PM

**15. Adjournment**

The meeting was adjourned at 7:37 PM