



BELL CANYON COMMUNITY SERVICES DISTRICT
30 HACKAMORE LANE
BELL CANYON, CALIFORNIA 91307

MINUTES OF BELL CANYON CSD REGULAR MEETING ON MARCH 16, 2026

In accordance with Government Code Section 54954, Notice is hereby given that the Board of Directors of the Bell Canyon Community Services District held a Regular Meeting at 7:00PM on Monday, March 16, 2026, to consider those items set forth in the posted agenda, except in accordance with Government Code Section 54954.2(b). Please note that the Board reserved the right to modify the order (listed in the agenda) in which items were heard.

1. Call to Order and Roll Call: The meeting was called to order at 7:01 PM. Directors present were Adrienne Brutsman, Shelby Linka, Norton Alderson and Peter Machuga. Walter Kelly, General Manager, was present. Julie De St. Jean was absent.

2. Pledge of Allegiance

3. Open Forum Discussion

See attached comments submitted to the Board.

4. Motion to approve the agenda

N. Alderson moved to approve the agenda. Machuga seconded. The motion passed as follows:

Ayes: A. Brutsman, S. Linka, N. Alderson, P. Machuga

Noes:

Abstain:

Absent: J. De St. Jean

5. Motion to approve the 2/16/2026 Regular Meeting minutes

S. Linka P. Machuga moved to approve the 2/16/2026 Regular Meeting minutes. J. De St. Jean S. Linka seconded. The motion passed as follows:

Ayes: A. Brutsman. S. Linka, N. Alderson, P. Machuga

Noes:

Abstain:

Absent: J. De St. Jean



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6. Motion to approve February 2026 Financials and February 2026 Credit Card Log

S. Linka P. Machuga moved to approve February 2026 Financials and February 2026 Credit Card Log. J. De St. Jean S. Linka seconded. The motion passed as follows:

Ayes: A. Brutsman S. Linka, N. Alderson, P. Machuga

Noes:

Abstain:

Absent: J. De St. Jean

7. Motion to approve Resolution 26-02 Amending FY2025-26

S. Linka moved to approve Resolution 26-02 Amending FY2025-26.

N. Alderson seconded. The motion failed as follows:

Ayes: S. Linka, N. Alderson

Noes: A. Brutsman, P. Machuga

Abstain:

Absent: J. De St. Jean

8. Motion to approve line-item budget for Coffee and Cars

S. Linka moved to approve line-item budget for Coffee and Cards. A. Brutsman seconded. The motion passed as follows:

Ayes: A. Brutsman, S. Linka, N. Alderson, P. Machuga

Noes:

Abstain:

Absent: J. De St. Jean

9. Motion to approve Audited Financials for FYE June 30, 2025

P. Machuga moved to approve Audited Financials FYE June 30, 2025.

S. Linka seconded. The motion passed as follows:

Ayes: A. Brutsman, S. Linka, N. Alderson, P. Machuga

Noes:

Abstain:

Absent: J. De St. Jean



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10. Motion to approve General Manager appraisal form

P. Machuga moved to approve General Manager appraisal form. S. Linka seconded. The motion passed as follows:
Ayes: A. Brutsman, S. Linka, N. Alderson, P. Machuga
Noes:
Abstain:
Absent: J. De St. Jean

11. Motion to table BCCSD Recognition Award for Judy Lantz

S. Linka moved to table BCCSD Recognition Award for Judy Lantz. N. Alderson seconded. The motion passed as follows:
Ayes: A. Brutsman, S. Linka, N. Alderson, P. Machuga
Noes:
Abstain:
Absent: J. De St. Jean

12. Motion to move to closed session

A. Brutsman motioned to move to closed session. S. Linka seconded. The motion passed as follows:
Ayes: A. Brutsman, S. Linka, N. Alderson, P. Machuga
Noes:
Abstain:
Absent: J. De St. Jean

13. Motion to adjourn

S. Linka moved to adjourn the meeting. N. Alderson seconded. The motion passed as follows:
Ayes: A. Brutsman, S. Linka, N. Alderson, P. Machuga
Noes:
Abstain:
Absent: J. De St. Jean

14. Next meeting

The next regular meeting will be on Monday, April 20, 2026, at 7:00 PM

15. Adjournment

The meeting was adjourned at 8:54 PM.