



BELL CANYON COMMUNITY SERVICES DISTRICT
30 HACKAMORE LANE
BELL CANYON, CALIFORNIA 91307

MINUTES OF BELL CANYON CSD REGULAR MEETING ON AUGUST 18, 2025

In accordance with Government Code Section 54954, Notice is hereby given that the Board of Directors of the Bell Canyon Community Services District held a Regular meeting at 7:00PM on Monday, August 18, 2025, to consider those items set forth in the posted agenda, except in accordance with Government Code Section 54954.2(b). Please note that the Board reserved the right to modify the order (listed in the agenda) in which items were heard.

1. Call to Order and Roll Call: The meeting was called to order at 7:03 PM. Directors present were Judy Lantz (President), Julie De St. Jean, Norton Alderson, Shelby Linka and Peter Machuga. Walter Kelly, General Manager, was present.

2. Pledge of Allegiance

3. Open Forum Discussion
No Public comments.

4. Motion to approve agenda
P. Machuga moved to approve the agenda. N. Alderson seconded. The motion passed as follows:
Ayes: J. Lantz, J. De St. Jean, N. Alderson, S. Linka, P. Machuga
Noes:
Abstain:
Absent:

5. Motion to approve consent calendar and minutes
J. De St. Jean moved to approve the consent calendar, 7/28/2025 Special Meeting minutes, and 8/7/2025 Special Meeting minutes. J. Lantz seconded. The motion passed as follows:
Ayes: J. Lantz, J. De St. Jean, N. Alderson, S. Linka
Noes:
Abstain: P. Machuga
Absent:



BELL CANYON COMMUNITY SERVICES DISTRICT
30 HACKAMORE LANE
BELL CANYON, CALIFORNIA 91307

6. Motion to approve the financials and credit card log

P. Machuga moved to approve and file July 2025 credit card log and July 2025 financials. J. De St. Jean seconded. The motion passed as follows:

Ayes: J. Lantz, J. De St. Jean, N. Alderson, S. Linka

Noes:

Abstain: P. Machuga

Absent:

7. Motion to adopt amendments to existing by-laws

P. Machuga moved to adopt amendments to existing by-laws. Julie De St. Jean seconded. The motion failed as follows:

Ayes: P. Machuga

Noes: J. De St. Jean

Abstain: J. Lantz, S. Linka, N. Alderson

Absent:

8. Motion to amend existing by-laws

J. De St. Jean moved to amend by-laws to change the date of the regular meeting from the 4th Monday of the month to the 3rd Monday of the month. J. Lantz seconded. The motion passed as follows:

Ayes: J. Lantz, J. De St. Jean, N. Alderson, S. Linka

Noes: P. Machuga

Abstain:

Absent:

9. Motion to adopt and approve resolution approving and amending the day of regular meetings

J. Lantz moved to adopt and approve resolution approving and amending regular meeting dates from the 4th Monday of the month to the 3rd Monday of the month. S. Linka seconded. The motion passed as follows:

Ayes: J. Lantz, J. De St. Jean, N. Alderson, S. Linka

Noes: P. Machuga

Abstain:

Absent:



BELL CANYON COMMUNITY SERVICES DISTRICT
30 HACKAMORE LANE
BELL CANYON, CALIFORNIA 91307

10. Motion to approve lease of office 2A

S. Linka moved to approve the lease of office 2A. J. De St. Jean seconded. The motion failed as follows:

Ayes: S. Linka

Noes: J. Lantz, J. De St. Jean, P. Machuga

Abstain: N. Alderson

Absent:

11. Motion to approve Verkada Security system for office 2A

J. De St. Jean moved to approve Verkada Security system for office 2A. No second. The motion fails without a second.

Ayes:

Noes:

Abstain:

Absent:

12. Motion to adopt resolution amending FY2025-26 budget to increase security services line item

J. De St. Jean moved to adopt resolution amending FY2025-26 budget to increase security services line item. No second. The motion fails without a second.

Ayes:

Noes:

Abstain:

Absent:

13. Motion to adopt and approve resolution establishing additional banking relationships for the purpose of managing districts financial affairs

J. Lantz moved to adopt and approve resolution establishing additional banking relationships for the purpose of managing districts financial affairs. J. De St. Jean seconded. The motion failed as follows:

Ayes: N. Alderson

Noes: J. Lantz, J. De St. Jean, S. Linka, P. Machuga

Abstain:

Absent:



BELL CANYON COMMUNITY SERVICES DISTRICT
30 HACKAMORE LANE
BELL CANYON, CALIFORNIA 91307

14. Motion to adjourn the regular meeting

J. De St. Jean moved to adjourn the regular meeting. N. Alderson seconded. The motion passed as follows:

Ayes: J. Lantz, J. De St. Jean, P. Machuga, S. Linka, N. Alderson

Noes:

Abstain:

Absent:

15. Next meeting

The next regular meeting will be on Monday, September 15, 2025, at 7:00 PM

16. Adjournment

The meeting was adjourned at 8:32 PM.