



BELL CANYON COMMUNITY SERVICES DISTRICT
30 HACKAMORE LANE
BELL CANYON, CALIFORNIA 91307

MINUTES OF BELL CANYON CSD BOARD MEETING OF JULY 25, 2022

In accordance with Government Code Section 54954, notice is hereby given that the Board of Directors of the Bell Canyon Community Services District held a regular meeting at 7:00 PM on Monday, July 25, 2022, to consider those items set forth in the posted agenda, except in accordance with Government Code Section 54954.2(b). Please note that the Board reserved the right to modify the order (listed in the agenda) in which items were heard.

1. **Call to Order:** The meeting commenced at 7:05 PM with all Directors present.
2. **Public Forum:** In accordance with Government Code Section 54954.3, public comments were opened. Comments were made by L Riccomini about the upcoming October community event, a desire to see the park lease move forward, and an inquiry about the honey wagon.
3. **Business Items**

a. Approval of June 27, 2022 Regular Meeting Minutes:

Motion: Richard Levy moved, seconded by Eric Wolf, to approve the minutes from the June 27, 2022 meeting. The motion carried 4-0 as follows:

Ayes: Abadee, Lantz, Levy, Wolf

Noes:

Absent:

Abstain:

- b. Monthly Financial Report and Payment to Vendors:** No formal report or payments to vendors was provided, but the Board asked if vendor payments are up to date. The General Manager responded affirmatively that all vendor payments are up to date.
- c. Selection of Board Vice President:** The Board discussed nomination of a vice president to the Board, since Boardmember Abadee was the former vice president and became president upon the resignation of President Roy in June 2022. Boardmember Levy was nominated as vice president. Boardmember Lantz voiced her objections to Boardmember Levy, based on the latter serving on the Bell Canyon HOA Board.

Motion: Geoff Abadee moved, seconded by Eric Wolf, to select Boardmember Levy as vice president. The motion carried 3-1 as follows:

Ayes: Abadee, Levy, Wolf

Noes: Lantz

Absent:

Abstain:

- d. **Boardmember Vacancy:** The Board discussed various options regarding filling the vacant seat left by the resignation of President Roy, based on legal counsel's summary. The Board agreed to move forward with appointing a Boardmember, pursuant to Government Code Section 1780(d). The Board discussed when the appointment should take place and decided to move forward upon the earliest date, with posting of the notice of vacancy in 3 conspicuous places on July 26, 2022, at least 15 days prior to the appointment, which will be held on August 10, 2022. Applications for the appointment would be accepted until August 7, 2022. The appointed person will fill the vacant seat until the general election in November 2022 and thereafter until the elected boardmember is confirmed and sworn in.

Motion: Eric Wolf moved, seconded by Richard Levy, to adopt the above stated appointment timeline and process. The motion carried 4-0 as follows:

Ayes: Abadee, Lantz, Levy, Wolf

Noes:

Absent:

Abstain:

- e. **District General Election:** The Board discussed the upcoming election, with three board seats up for election, including one seat to fill the unexpired term (until Nov 2024) vacated by former President Roy, and two seats for full terms (until Nov 2026) (Boardmembers Abadee's and Lantz's seats).
- f. **Conflict of Interest Code:** Legal Counsel presented the updated Conflict of Interest Code, noting that the position of General Counsel will be subject to the updated Conflict of Interest Code and required to fill out the FPPC Form 700 conflict.

Motion: Richard Levy moved, seconded by Geoff Abadee, to approve Resolution 22-04 adopting the updated Conflict of Interest Code. The motion carried 4-0 as follows:

Ayes: Abadee, Lantz, Levy, Wolf

Noes:

Absent:

Abstain:

- g. FY 2022-2023 Budget:** The Board discussed the FY 2022-2023 preliminary budget and made various revisions. The Board further authorized Boardmember Levy to review the preliminary budget and made additional changes prior to bringing the item back at the August 10, 2022 meeting. The Board also inquired into investing its cash reserves into T-bills, and authorized Boardmember Wolf to liaise with Mr. McHugh in researching the issue further before bringing a recommended action plan to the Board.
- h. Part-Time Recreation Events Employee:** The Board discussed whether it is necessary for the District to hire a part-time recreation events employee to oversee various recreational events and be the point-person or whether the District may hire an independent contract for each event to provide for such event planning services. Legal counsel explained that certain employment positions require employees and cannot be contracted out to independent contractors, and stated that an inquiry would be made to other recreation and park districts to determine how other districts set up their organizational structure with respect to larger scale recreation events. An updated report would be provided back to the District.

4. **Reports**

- a. Report from General Manager:**
- b. Board of Directors Communications / Committee Reports / Meeting Reports**

5. **Closed Session**

- a. Public Employee Performance Evaluation (Gov. Code § 54957(b)(1): General Manager**
The Board discussed the General Manager's performance evaluation. No reportable action was taken.

6. **Adjournment.** At 8:45 p.m., the meeting was adjourned.