



BELL CANYON COMMUNITY SERVICES DISTRICT  
30 HACKAMORE LANE  
BELL CANYON, CALIFORNIA 91307

**MINUTES OF BELL CANYON CSD REGULAR MEETING ON JULY 24, 2023**

In accordance with Government Code Section 54954, Notice is hereby given that the Board of Directors of the Bell Canyon Community Services District held a Regular meeting at 7:00PM on July 24, 2023, to consider those items set forth in the posted agenda, except in accordance with Government Code Section 54954.2(b). Please note that the Board reserved the right to modify the order (listed in the agenda) in which items were heard.

**1. Call to Order and Roll Cal:** The meeting was called to order at 7:24 PM. Directors present were Judy Lantz, Richard Levy, Peter Machuga (Vice President), Michael Robkin (President), and Eric Wolf. Also present was Gregory McHugh, Interim General Manager. Pam Lee, BCCSD Counsel, was present by phone.

**2. Pledge of Allegiance**

**3. Open Forum on proposed FY 23-24 Event Budget**

Sarah Berman stated she was concerned about the event budget. Do we have to open our doors to outsiders (non-residents) for these events? Michael to research.

Judy Lantz read a statement to be included in the minutes. A copy is attached to these minutes.

**4. Event budget review. See Agenda Packet**

S. Becker reviewed the event budget for FY 23-24 and answered questions from the Board. The requested event budget was \$51,500.

E. Wolf moved that the requested event budget be approved for \$51,500.

R. Levy seconded the motion. There was discussion regarding cleanup and E. Wolf amended his motion to approve an event budget of \$56,500.

R. Levy seconded the motion. The motion passed as follows:

Ayes: R. Levy, P. Machuga, M. Robkin, E. Wolf

Noes: J. Lantz

Abstain:

E. Wolf moved to approve \$31,000 for the Halloween event budget. M.



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Robkin seconded the motion. The motion passed as follows:

Ayes: R. Levy, P. Machuga, M. Robkin, E. Wolf

Noes: J. Lantz

Abstain:

**5. Open Forum on FY 23-24 proposed budget (excluding Event Budget)**

None

**6. Open Forum/Comments.**

Sarah Berman requested an agenda item at the next regular meeting to discuss the dates and times of CSD meetings. She also has a document she wants to share. She reminded us that July 25 is the 39<sup>th</sup> anniversary of the establishment of the BCCSD.

There was also a question about detail on the Halloween budget. G. McHugh said it would be posted on the web site (was subsequently posted in the same location as the 7/24 agenda).

Nick Nikolic asked if Michael has done anything about someone addressing him in a vulgar manner.

**7. Budget review (see agenda packet)**

G. McHugh presented the proposed FY 23-24 budget. There was some discussion about the adequacy of the amount budgeted for a latent powers application to LAFCo.

J. Lantz made a motion to increase the latent power application line item to \$25,000. The motion was seconded by E. Wolf. The motion passed as follows:

Ayes: J. Lantz, R. Levy, P. Machuga, M. Robkin, E. Wolf

Noes:

Abstain:

R. Levy moved that the FY 23-24 Budget be approved as amended. E.

Wolf seconded the motion. The motion passed as follows:

Ayes: J. Lantz, R. Levy, P. Machuga, M. Robkin, E. Wolf



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Noes:

Abstain:

A copy of the approved budget is attached to these minutes.

**8. The next meeting**

A Special meeting is scheduled for Monday, July 31. The next regular meeting is August 28, 2023.

**9. Adjournment**

The meeting was adjourned at 7:58 PM.

## Tonight is supposed to be our July Regular Meeting Combined with the CSD Budget Public Hearing

We agreed at the last June meeting that tonight would be the BCCSD regular monthly meeting. As stipulated in the BCCSD by-laws it should be held on the **4th Monday** of the month. I believe there was a motion to that effect; the recording of the meeting reflects it.

The meeting that is scheduled for January 31, 2023, a week from tonight, cannot be the regular meeting because it is the 5th Monday. It would have to be another illegal **Special Meeting**. There were agenda items proposed by residents for tonight's regularly scheduled meeting. I will ask Sarah Berman to address that.

I will not vote for the Budget as presented. We should be doing a lot of belt tightening. I have never agreed with the spending of tax-payer money on social events. We will have problems... since these events are private parties paid for by tax-payer money and not open to the public. That will be the next issue with Ventura just like use of funds to maintain and improve a private park in Bell Canyon that is not open to the public. If a segment of the community wants parties, let them pay for them.

We should budget more for applications for latent powers to provide those services that this CSD was established for.

Requesting that this memo be included in the minutes of this meeting.

Judy Lantz  
Bell Canyon CSD Director

July 24, 2023.

**Bell Canyon Community Services District  
FY23-24 Approved Budget**

**Ordinary Income/Expense**

**Income**

30100 · PropertyTax Revenue	712,192
30200 · Interest Income	45,000
30300 · Income - Other	0
30509 · Income - Events	3,100

<b>Total Income</b>	<u>760,292</u>
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**Expense**

40018 · Latent Power Application	25,000
40019 · Graffiti Abatement Services	1,000
40020 · Security Services	1,000
40000 · Administration	0
40002 · Cost of Elections	0
40003 · Outside Service/Consultants	8,000
40004 · Legal	25,000
40005-1 · Annual Certified Audit	16,500
40005 · Accounting	13,000
40006 · Insurance	8,000
40007 · Membership Dues	2,205

40009 · Miscellaneous	500
40011 · County Admin. Fees	8,282
40012 · LAFCO Fee	450
40014 · Commerical Trash Removal	519,000
40016 · CSD Vehicle Expenses	2,190
40017 · Restroom Maintenance	4,596
40500 · Office Supplies	750
40501 · Phone	360
40505 · Printing	3,000

40508 · Rent Expense	5,130
405091 · Clean Up Events	4,000
40510-1 · Meetings	500
40511 · Recreational Activities	56,500

41002 · Postage	2,000
42200 · Emergency Medical Services	0
42700 · Traffic Enforcement	64,000
44999 · GROSS WAGES	0
45000 · Wages-General Manager	33,600
45001 · Wages-Management Analyst	0

45002 · Wages - Recreation Coordinator	13,440
45003 · Wages - PRA Analyst	<u>10,800</u>

**Bell Canyon Community Services District  
FY23-24 Approved Budget**

Total 44999 · GROSS WAGES	57,840
45005 · Payroll Tax Expense	5,784
<b>Total Expense</b>	<u>834,587</u>
<b>Net Ordinary Income</b>	<u>-74,295</u>
<b>Net Income</b>	<u><u>-74,295</u></u>
	0
<b>Capital Budget</b>	0
Triunfo acquisition	20,000
Movie projection system	0
New printer/scanner, desk, file cabinet, bookcase	3,250
	<u>0</u>
	23,250
	0
<b>Total cash impact</b>	-97,545