



BELL CANYON COMMUNITY SERVICES DISTRICT
30 HACKAMORE LANE
BELL CANYON, CALIFORNIA 91307

(FINAL) MINUTES OF THE REGULAR BOARD MEETING OF APRIL 25, 2022

In accordance with Government Code Section 54954, Notice is hereby given that the Board of Directors of the Bell Canyon Community Services District held a regular meeting at 7:00 PM on Monday, April 25, 2022, to consider those items set forth in the posted agenda, except in accordance with Government Code Section 54954.2(b). Please note that the Board reserved the right to modify the order (listed in the agenda) in which items were heard.

1. **Call to Order:** The meeting commenced at 7:10 PM with all Directors present.
2. **Public Forum:** In accordance with Government Code Section 54954.3, public comments were opened. One comment was received regarding the recreation event committee.
3. **Business Items**

a. Approval of March 28, 2022 Regular Meeting Minutes:

Motion: Richard Levy moved, seconded by Eric Wolf, to approve the minutes from the March 28, 2022 meeting. The motion carried 5-0 as follows:

Ayes: Abadee, Lantz, Levy, Roy, Wolf
Noes:
Absent:
Abstain:

It was directed by consensus to place an item on the upcoming agenda regarding a comprehensive list of potential latent powers for which the District could seek activation from LAFCo.

- b. Monthly Financial Report and Payment to Vendors:** This agenda item was not discussed.

It was directed by consensus to place an item on the upcoming agenda regarding an amendment to the approved budget.

- c. Management Analyst Classification:** The Board discussed the requirement for the position, its job duties, and salary, as well as whether the position would report directly to the General Manager or the Board.

Motion: Eric Wolf moved, seconded by Richard Levy, to adopt Resolution 22-01 to create the position of Management Analyst, the salary, and the job description. The motion carried 5-0 as follows:

Ayes: Abadee, Lantz, Levy, Roy, Wolf

Noes:

Absent:

Abstain:

The Board also discussed whether to hire Greg McHugh. Boardmember Lantz expressed the desire to post the position and let members of the public apply for the job. Boardmember Lantz also questioned whether residents should be hired by the District.

Motion: It was moved by Eric Wolf, seconded by Richard Levy, to hire Greg McHugh to the position of part-time management analyst. The motion carried 4-1 as follows:

Ayes: Abadee, Levy, Roy, Wolf

Noes: Lantz

Absent:

Abstain:

The Board further discussed the scope and chain of command.

Motion: It was moved by Eric Wolf, seconded by Richard Levy, that the employee would report directly to the General Manager, and that any specific or concrete tasks from a Boardmember would be vetted through the General Manager, who would keep track of the scope or work and the hours of the employee. The General Manager would maintain the ultimate supervisory role over the employee. The motion carried 4-1 as follows:

Ayes: Abadee, Levy, Roy, Wolf

Noes: Lantz

Absent:

Abstain:

- d. **Events Committee:** The Board discussed the events committee and upcoming events. The Board made it clear that any events would be done by and through the District, and the District will no longer work with the compensated support of the HOA. The Board discussed the creation of an events committee with up to 15 people from the District who would act as volunteers to plan, organize, and implement the events for the District. The committee will remain separated from the HOA. The prior committee has been receiving, and the new one will continue to receive, various bids and proposals from proposed vendors when appropriate. The representative of the committee will liaise through Boardmember Geoff Abadee. The committee will be delegated authority, subject to the Board's supervision, to act on the Board's behalf in organizing, planning, and implementing the events.

Motion: Eric Wolf moved, seconded by Geoff Abadee, to create and authorize the events committee to act as discussed by the Board (see above):

Ayes: Abadee, Lantz, Levy, Roy, Wolf
Noes:
Absent:
Abstain:

4. **Reports**

a. **Report from General Manager:**

- b. **Board of Directors Communications / Committee Reports / Meeting Reports:** The Board discussed completion of the FPPC's Form 700, available on the FPPC website, as well as various AB 1234 and anti-discrimination and anti-harassment training.

The Board also confirmed that the District can move forward with the application for latent powers for the park facilities and the acquisition of the parcel of property from Triunfo for said purpose, and to have Boardmember Dennis Roy be the District liaison for said purpose.

5. **Adjournment.** At 7:45 p.m., the meeting was adjourned.